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The Voice of the Universities



## **DIES ASEAN-QA Training Workshop on Internal Quality Assurance Part III**

**22<sup>nd</sup> - 26<sup>th</sup> of October 2012**

**Ho Chi Minh City, Vietnam**

**Venue: Novotel Saigon Centre**



## Sunday, 21 October 2012

<b>17:00</b>	<b>Programme Management Team Meeting at Novotel Saigon Centre (Eureka Room)</b>
<b>19:00</b>	<b>Informal Welcome Reception at Novotel Saigon Centre (Champagne Room)</b>

## Monday, 22 October 2012

<b>Venue</b>	<b><i>Vietnam National University Ho Chi Minh City Campus Dai Hoc Quoc Gia Tp. HCMC Khu Pho 6, Phuong Linh Trung, Quan Thu Duc, Tp. HCMC</i></b>
<b>8:15</b>	<b><i>Meeting at Novotel Hotel Lobby and Transfer to Vietnam National University Campus</i></b>
<b>9:15</b>	<b><i>Registration</i></b>
<b>9:30</b>	<b>Welcome the Participants and Introductions</b> Assoc. Prof. Dr. <b>Phan Thanh Binh</b> , President, Vietnam National University Ho Chi Minh City Dr. <b>Nantana Gajaseeni</b> , Executive Director, ASEAN University Network (AUN) Hannelore <b>Bossmann</b> , Director Branch Office Hanoi, German Academic Exchange Service (DAAD) Barbara <b>Michalk</b> , Head of Section Higher Education Reform in Germany and Europe, German Rectors' Conference (HRK) <b>Introduction of the Programme</b> Dr. <b>Philipp Pohlenz</b> , Head of Centre for Quality Development, University of Potsdam
<b>11:00</b>	<b><i>Group Photo and Coffee Break</i></b>

<b>11:30</b>	<p><b>Report of the Assessor Training in Manila</b></p> <p>Marc <b>Wilde</b>, Head of Section Joint Higher Education Management Programmes (DIES), German Academic Exchange Service (DAAD)</p> <p><b>Overview of the Potsdam Workshop Evaluation</b></p> <p>Ina <b>Grieb</b>, Consultant, Senior Expert, former Vice-President for Academic Affairs, former Director Centre for Scientific Training, Oldenburg University</p> <p>Frank <b>Niedermeier</b>, Project Coordinator ASEAN-QA, University of Potsdam</p> <p><b>Chair:</b> Barbara Michalk, HRK</p>
<b>12:30</b>	<i>Lunch at University</i>
<b>13:30</b>	<p><b>QA Policy at Vietnam National University Ho Chi Minh City</b></p> <p>Assoc. Prof. Dr. <b>Le Quang Minh</b>, Vice President, Vietnam National University Ho Chi Minh City</p> <p><b>Case Study: Ho Chi Minh University of Technology</b></p> <p><b>Do Thanh Thanh Son</b>, Head of Department, Quality Assurance, Ho Chi Minh University of Technology (VNU)</p> <p><b>Case Study: Hoa Sen University Ho Chi Minh City</b></p> <p><b>Nguyen Thanh Nga</b>, Head of Department of Quality Control and Educational Inspection, Hoa Sen University Ho Chi Minh City</p> <p><b>Q&amp;A and Discussion</b></p> <p><b>Chair:</b> Dr. Philipp Pohlenz, University of Potsdam</p>
<b>15:15</b>	<i>Coffee break</i>
<b>15:45</b>	<b>Campus Tour</b>
<b>16:45</b>	<i>Transfer to Hotel</i>
<b>18:40</b>	<i>Meeting at Hotel Lobby for Walk to Welcome Dinner</i>
<b>19:00</b>	<p><b>Welcome Dinner at Rex Restaurant</b></p> <p><b>141 Nguyen Hue Blvd., Ho Chi Minh City</b></p>

**Tuesday, 23 October 2012**

<b>Venue</b>	<b>Novotel Saigon Centre (Champagne B &amp; Bordeaux A)</b>
<b>9:00</b>	<p><b>Working Groups: Discussion of SAR Second Drafts</b></p> <p>Group composition from past workshops continued:</p> <p><b>A: Indonesia, Myanmar, Timor-Leste</b> Dr. Titi Savitri Prihatiningsih, AUN-Chief Quality Officer, Gadjah Mada University, Indonesia</p> <p><b>B: Laos, Thailand</b> Johnson Ong Chee Bin, AUN-QA Expert, Singapore</p> <p><b>C: Cambodia, Philippines</b> Prof. Dr. Amelia Guevara, AUN Quality Officer, University of the Philippines</p> <p><b>D: Brunei, Malaysia</b> Barbara Michalk, HRK</p> <p><b>E: Vietnam</b> Dr. Philipp Pohlenz, University of Potsdam</p>
<b>11:00</b>	<b>Coffee Break</b>
<b>11:30</b>	<b>Working Groups Continued</b>
<b>12:30</b>	<b>Lunch at Hotel (the Square Restaurant)</b>
<b>14:00</b>	<p><b>External Evaluation in Practice</b></p> <p><b>How do agencies conduct the external visits?</b> Concepcion V. Pijano, Executive Director, Philippine Accrediting Association of Schools, Colleges and Universities (PAASCU)</p> <p><b>Preparation for external evaluation: what to do before - during - after the visit.</b> Prof. Dr. Amelia Guevara, University of the Philippines</p> <p><b>Comment:</b> Dr. Josephine Nyaboke Arasa, Assistant Professor of Psychology, School of Humanities &amp; Social Sciences, United States International University Nairobi, Kenya Dr. Philipp Pohlenz, University of Potsdam</p> <p><b>Chair: Ina Grieb, University of Oldenburg</b></p>

<b>15:30</b>	<i>Coffee break</i>
<b>16:00</b>	<b>Preparation for External Evaluation in Small Groups</b> Preparation of a Project Action Plan for external visits
<b>17:30</b> - <b>18:30</b>	<b>Fireside Chat on SAR and External Evaluation</b> Trainer Team answers individual questions by participants. <b>Chair: Dr. Philipp Pohlenz, University of Potsdam</b>
<b>Wednesday, 24 October 2012</b>	
<i>Venue</i>	<i>Novotel Saigon Centre (Champagne B &amp; Bordeaux A)</i>
<b>9:00</b>	<b>Reflection of the Role of QA Officers</b> Johnson Ong Chee Bin <b>Leading Teams Effectively</b> Josephine Nyaboke Arasa, USIU <b>Chair: Barbara Michalk, HRK</b>
<b>12:30</b>	<i>Lunch</i>
<b>13:30</b>	<b>Plenary: Country Reports and Discussion</b> SAR groups report about discussed topics and challenges (5min) <b>Chair: Dr. Titi Savitri Prihatiningsih, Gadjah Mada University</b>
<b>14:30</b>	<b>Preparation for Thursday's Session about the Role of QA Officers</b> Participants present their desired learning outcomes for the next day's session about the role of the QA Officer. <b>Chair: Barbara Michalk, HRK</b>
<b>15:30</b>	<i>Cultural Programme (Sightseeing tour)</i>

## Thursday, 25 October 2012

<i>Venue</i>	<i>Novotel Saigon Centre (Champagne B &amp; Bordeaux A)</i>
<b>9:00</b> <i>coffee break in between</i>	<b>Reflection of the Role of QA Officers</b> Johnson Ong Chee Bin  <b>Leading Teams Effectively</b> Josephine Nyaboke Arasa, USIU  <b>Chair:</b> Barbara Michalk, HRK
<b>12:30</b>	<i>Lunch</i>
<b>13:30</b> - <b>18:00</b> <i>coffee break in between</i>	<b>Inter-Personal Skills</b> Johnson Ong Chee Bin  <b>Effective Communication Skills</b> Josephine Nyaboke Arasa, USIU  <b>Chair:</b> Dr. Titi Savitri Prihatiningsih, Gadjah Mada University
<b>18:15</b>	<b>Meeting at Hotel Lobby for Transfer to Farewell Dinner</b>

## Friday, 26 October 2012

<i>Venue</i>	<i>Novotel Saigon Centre (Champagne B &amp; Bordeaux A)</i>
<b>9:30</b>	<b>Models of different QA-Systems</b>  <b>Models of QA Systems in Universities</b> Titi Savitri Prihatiningsih, AUN-Chief Quality Officer  <b>Examples from Participants</b> Universitas Indonesia and Mahidol University  <b>Comments from African and European colleagues</b> Josephine N. Arasa, USIU & Barbara Michalk, HRK  <b>Chair:</b> Prof. Dr. Amelia Guevara, University of the Philippines

<b>11:30</b>	<b>Network of QA Officers in East Africa</b> An example of sustainability and good practice. Josephine N. Arasa, USIU <b>Chair:</b> Ina Grieb , University of Potsdam
<b>12:00</b>	<b>Feedback Session and Evaluation of the Workshop</b> Frank Niedermeier, University of Potsdam
<b>12:30</b>	<i>Lunch</i>
<b>13:30</b>	<b>The Way Forward</b> Dr. Nantana Gajaseni, AUN with Marc Wilde, DAAD and Barbara Michalk, HRK <b>Chair:</b> Philipp Pohlenz, University of Potsdam
<b>14:00</b> - <b>15:00</b>	<b>Closing Ceremony</b>
<b>15:30</b> - <b>16:30</b>	<b>Internal Programme Management Team Meeting (Eureka Room)</b>
<b>Saturday, 27 October 2012</b>	
<b>9:00 - 14:00</b>	<b>Internal Programme Management Team Meeting (Eureka Room)</b> Team Lunch